

APPOINTMENTS TO ADVISORY COMMITTEES AND TERMS OF REFERENCE 2016/17

Cabinet - 10 May 2016

Report of Chief Officer Corporate Services

Status: For Decision

Key Decision: No

Portfolio Holder Cllr. Fleming

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation to Cabinet: That the quorum, memberships and terms of reference for the Cabinet Advisory Committees be agreed as set out in the Appendix to the report.

Introduction and Background

- 1 The Cabinet is asked to appoint the membership of the Cabinet Advisory Committees and agree the terms of reference. The proposed memberships and terms of reference for the Cabinet Advisory Committees are set out in the attached Appendix and if agreed will form Appendix R of the Council's Constitution.

Cabinet Advisory Committee Memberships and Terms of Reference

- 2 In addition to the terms of reference and memberships set out in the Appendix, it is proposed that the election of a Chairman shall be the first item of business at the first meeting of the municipal year for each of the Advisory Committees, and the quorum for each Advisory Committee shall be 6 voting members.

Financial

There are some financial and staff resource implications in terms of support and administration of the Advisory Committees which are covered within the on going work of the Democratic Services and other teams.

Legal Implications and Risk Assessment Statement.

There are no legal implications for the recommendations being suggested for approval.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

That the quorum, memberships and terms of reference for the Cabinet Advisory Committees be agreed as set out in the Appendix to the report.

Appendices

Terms of Reference and Memberships (to follow)

Background Papers:

[The Council's Constitution](#)

Verbal advice from Group Leaders

Jim Carrington-West
Chief Officer Corporate Services